

Name _____

Date _____

My Editing Checklist

Directions: Answer each of the following questions by putting a check (☑) in the “YES”, “NO” or “Corrected” boxes.

Questions	YES	NO	Corrected
1. Did I re-read my writing to check for mistakes?			
2. Did I start each sentence with a capital letter ?			
3. Did I end each sentence with a period , an exclamation point , or a question mark ?			
4. Did I space my words and write neatly ?			
5. Did I indent at the beginning of each paragraph ?			
6. Did I circle any words that I think are misspelled?			
7. Did I use a Dictionary or ask for help spelling words?			
8. Did I use adjectives in every paragraph to add details to my writing?			
9. Did I tell “ WHO? ”, “ WHAT? ”, “ WHEN? ”, “ WHERE? ”, “ WHY? ” and “ HOW? ”?			
10. Did I ask someone else to read my writing to check for mistakes I might have missed?			